

## National Entrepreneurship Day 2008 Facilitation Toolkit

This toolkit is for local committees comprised of local partners working together to organize local events related to National Entrepreneurship Day in the English-speaking community.

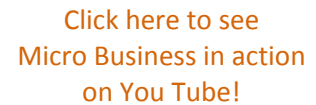
As local committees, you are likely from one of the three main partner networks: the Réseau des Carrefours jeunesse-emploi, the Carrefours jeunesse-emplois, Community Table/CEDEC, GOAL (Guidance Oriented Approach to Learning) LEARN / CLC and ACE club (Advancing Canadian Entrepreneurship). In this toolkit you have separate information guides that explain NED 2008 to various audiences (eg. Teachers, facilitators, entrepreneurs and potential local partners) and gives information to help them participate in this day.

Please feel free to reproduce and share these documents as you see fit.

### **An Overview of What's Happening**

*Videoconference Event: November 18, 2008*

For NED 2008, we are again organizing a videoconference event bringing youth together from across Quebec. This year, we are adding an additional component, an easy to use computer simulation program called GoVenture, which will ensure that all youth have a solid understanding of entrepreneurship before joining in the larger group discussion.



Click here to see  
Micro Business in action  
on You Tube!

On November 18 in the morning, students in participating schools will play Go Venture's [Micro Business](#) simulation game and compete with other schools across the province, giving their results via videoconference at timed intervals. Each Information Guide has a link to the [Facilitation Guide for Micro Business](#) included.

In the afternoon, students will come together for a group discussion about entrepreneurship, share what they learned in the morning, and talk about how they can apply their new learning both in their school and community life. The winners from the competition will be announced at this time.

There is also ample opportunity at different times of the day to organize specific local activities such as a talk from a local entrepreneur, kiosks from local partners and agencies, etc.

### **In this toolkit you will find the following:**

- Information Guide for Teachers (including NED Q & A Document, Micro Business Facilitation Guide link, committee contact information and Parental Authorization Form)
- Information Guide for Facilitators (including NED Q & A Document, Micro Business Facilitation Guide link and committee contact information)
- Information Guide for Entrepreneurs/Presenters (including NED Q & A Document and committee contact information)
- NED Q & A Document
- Copy of Parental Authorization Form
- Contact information for each partner organization – provincial and local

### **Coming Soon....**

- Press Release templates for local media
- GoVenture CDs
- Follow-up information about prize sponsors

## ***The role of the local committees***

Youth Entrepreneurship Awareness and Promotion Officers (based out of a local Carrefour jeunesse-emploi), Community Table CEDEC Directors, Community Learning Centre (CLC) Coordinators, GOAL Coordinators and ACE members are invited to work together to coordinate the local logistics related to the NED 2008 student videoconference.

Your interrelated roles are extremely important in the success of this event and we're excited to again promote the development of creative and dynamic partnerships at all levels.

You might be asking yourself... so what is *my* role in all of this? Hopefully, this question will be answered for you in this toolkit, but if you still have questions, you can contact anyone at the provincial organizing committee, starting with a representative of your own organization.

As a local committee, each organization has specific resources and networks that can be leveraged, thus each partner will have a specific role to play.

The majority of the videoconference sites will be hosted by **Community Learning Centres**. CLC Coordinators will handle all site logistics such as the videoconference technology, ensuring the appropriate space and computers are booked, etc.

**Youth Entrepreneurship Awareness and Promotion Officers, CEDEC Directors and ACE members** can identify local entrepreneurs to make presentations, provide facilitation or identify other appropriate facilitators for the event.

**GOAL Coordinators** form a key link with teachers to help them understand what this event is about and to encourage them to get involved with their students.

*Together*, as a group, you can organize local activities to enhance the province-wide activities. We encourage you to *Create your 16!* Some possible ideas to kick-start the brainstorming process:

- Organize a business study tour/rally/scavenger hunt, etc
- Invite local entrepreneurs to speak to students during lunch
- Invite local partners to set up kiosks (eg. Carrefour jeunesse-emploi, government services, community organizations,, etc)

**For more ideas you can consult**  
**[www.entrepreneurship-day.org](http://www.entrepreneurship-day.org)**

