

Date.....

Name.....



Our Responsibilities

Plans the project

Who Is Doing What During The Project?

Plan out who will do what during your project. As you complete a task, put a check mark beside it to keep track of what you have done. If you need to add tasks, do so. If you run out of space, use post-it notes.

Team of 4 People Responsibilities ▼

Member 1 ▲

Member 2 ▲

Member 3 ▲

Member 4 ▲

We are all responsible for ▼

